

**MISSOULA COUNTY PUBLIC SCHOOLS  
MONTHLY PAYROLL SCHEDULE**

**Extra-Curricular Timesheets**

***TEACHERS ONLY!***

**07/01/2016 - 06/30/2017**

<b>PAYROLL #</b>	<b>PAY PERIOD</b>	<b>TIMESHEET DUE DATE</b>	<b>PAYDAY</b>
1607MO	07/01 - 07/31	07/08	07/20
1608MO	08/01 - 08/31	08/10	08/19
1609MO	09/01 - 09/30	09/09	09/20
1610MO	10/01 - 10/31	10/10	10/20
1611MO	11/01 - 11/30	11/10	11/18
1612MO	12/01 - 12/31	12/09	12/20
1701MO	01/01 - 01/31	01/10	01/20
1702MO	02/01 - 02/29	02/10	02/17
1703MO	03/01 - 03/31	03/10	03/20
1704MO	04/01 - 04/30	04/10	04/20
1705MO	05/01 - 05/31	05/10	05/19
1706MO	06/01 - 06/30	06/02*	06/09

**NOTES: Paychecks will be in the buildings and  
available by NOON on payday.**

***Certified timesheets received after the due date WILL  
be put in the next monthly payroll.***

***\*Certified timesheets received after June 2nd WILL be paid  
with the final curriculum timesheets on June 30th.***

***Requests for comp time to be rolled to sick leave must be turned in to Personnel  
no later than June 1st.***